



### **Program Reviewer Requirements**

1. Based on your expertise in the content field to be reviewed, you must be recommended to the IDOE Office of Educator Licensing & Development (OELD) by a teacher education unit head, chair of appropriate content program (IHE or P-12), superintendent or principal.
2. You need to have computer and internet access to perform review responsibilities online.
3. You will need to commit 4-8 hours of volunteer time to review of the content program and completion/submission of the reviewer worksheet.
4. You will need to be available mid-fall or mid-spring semester to conduct this review.
5. Your name will be entered into the IDOE list of program reviewers and you receive a request for service up to two times per year. In the event that you are contacted and unable to serve, you will need to contact the OELD immediately so that a new reviewer may be assigned.

**OELD is able to provide CRU or Professional Growth Plan Points certificates for licensure renewal to program reviewers who request this. There is no monetary compensation for this service to the profession.**

**As a reviewer for the Indiana Program Review process, you will have the opportunity to serve the greater educational community within our state. Those serving in this capacity for the IDOE enable the IDOE to ensure that Indiana is preparing the best teachers possible for its classrooms.**